

Big Moose - Vendor & Craft Show 2019

Application Form – November 9, 2019 10am-4pm

Amici's Event Center is looking for vendors and crafter for our Big Moose Show. Please fill out the form attached if you would like to participate at our show. Also feel free to tell any other vendors and crafters you feel may want to participate.

Company and/or Individual Name:

Mailing Address: _____

Phone: _____

Email: _____

Type of products to be sold:

Vendor will receive either 6' or 8' rectangular table (6'x6' or 8'x6' booth space) and agrees to pay the booth rental fee of \$40.00. Table selection is first come first serve. We have thirteen (13) 6' tables and seventeen (17) 8' tables available.

(check one):

6' Rectangular table (6' x 6') Space \$40.00 x ____ * = _____ (*= # spaces needed)

8' Rectangular table (8' x 6') Space \$40.00 x ____ * = _____ (*= # spaces needed)

Chair Rental: # of Chairs _____ x Free = \$0.00

Electricity is available on a limited, first come/first serve base. Electrical power will be provided to those tables paying the additional fee of \$5. Amici's will provide the electrical cords.

Do you require electricity?

- Yes
- No

If yes, add \$5.00 _____

TOTAL: (add up all above) _____

Method of Payment: **Call 218-365-4433 for credit card payments.**

Check

Visa

MasterCard

Discover

AMEX

Cash

Please make checks payable to the Amici's Event Center

Mail to:

Amici's Event Center
10 W Pattison St
Ely, MN 55731

Or email at AMICIS@YMAIL.COM

*If paperwork is emailed, the application will not be complete until the fee is received.

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1. Setup/ Break Down:

Vendors can drop off product the night before between 7pm-9pm. All vendors must be set up and ready to sell by 9:45 am the day of. **Vendors may begin setting up at 8:00 am the day of.** Break down can start no sooner than 4:00pm on Saturday. *Before leaving, be sure your area is clean and trash-free.

2. Staffing:

Vendor tables/ booths must be manned at all times and intact until show closes at 4 p.m.

3. Vendor Responsibility:

Vendors will be fully responsible for any loss or damage to his or her property. Amici's expressly disclaims any responsibility for same. Vendors shall be responsible for any damage which may be incurred to the facilities as a result of or in connection with its operation.

4. Vendor Spaces:

Vendor spaces will be assigned. Placement, flow and competition will be taken into consideration to provide the best experience for fair attendees. If you have special space needs, please include your request with your application and we will make every effort to accommodate you. Spaces are reserved on a first-come first-served basis.

5. One Business per table:

Only one (1) business per table.

6. Payment:

The full payment is a non-refundable registration fee for the selected space and is due with the submission of this agreement.

7. Electricity:

Electricity will be available as a first-come, first-served basis as electricity is not available at all areas. Electrical service requires an additional fee. Outlets are NOT guaranteed.

8. Music:

Music will be provided throughout the space.

Amici's will provide coffee and treats for guests.

9. Tables & Chairs:

Each Vendor may furnish his or her own chairs, tables, stands, tent or canopy. Amici's will need to be made aware of such items prior to the Show.

Signature _____

Date _____